



No.: SVNIT/ITC/Bus-Repair/39/2026-27

Date: 15/07/2026

To,

Sub.: Enquiry for Bus Body Repairing, Refurbishment and Fitment Work of two (02) Institute Buses at SVNIT.

Dear Sir,

You are requested to quote your most competitive prices for carrying out the Bus Body Repairing, Refurbishment and Fitment Work for two (02) Institute buses, as per the detailed scope of work given below. The quotation should be sent to the Chairman-Institute Transportation Committee, SVNIT, Surat, in a sealed envelope, superscribed as "Quotation with reference to Enquiry No. SVNIT/ITC/Bus-Repair/39/2026-27 dated 15/07/2026". Your quotation should reach the undersigned on or before **22nd July 2026 by 5:00 pm.**

Sr. No.	Particulars	Quantity (No. of Buses)
1	Front & Rear Bumper Complete Restoration • High-quality dent removal and panel alignment. • Heavy-duty structural welding and bracket reinforcement. • Premium anti-rust primer and matching paint finish.	02
2	Battery Box Repair & Refurbishment Work • Heavy-duty structural repair and reinforcement of the battery box stand. • Restoration and alignment of the battery box cover (dhakan). • Installation of new high-quality heavy-duty locking mechanism for the cover.	02
3	Front & Rear Lights Replacement Work • Installation of new high-quality Front Lights (2 Pcs). • Installation of new high-quality Rear/Tail Lights (2 Pcs). • Complete wiring checkup and proper fitment for optimal visibility.	02
4	Door Rubber Profile Replacement Work • Removal of damaged old rubber from the doors. • Installation of new high-quality heavy-duty weather strip door rubbers. • Complete sealing checkup to prevent water leakage and dust entry.	02
5	New Horn Installation Work • Installation of new high-quality heavy-duty electric horn system.	02
6	Driver Seat Bolt Replacement & Alignment Work	02
7	Driver Seat Slider Mechanism Repair & Overhauling Work	02
8	Bonnet Rubber Profile Replacement Work • Removal of worn-out old rubber and cleaning of the bonnet frame. • Installation of new high-quality heavy-duty weatherstrip bonnet rubbers.	02
9	Dashboard USB Charger Installation Work • Installation of a new high-quality dual USB fast-charging port on the dashboard. • Provision of secure internal wiring, proper fuse connection, and short-circuit protection.	02
10	Interior Handrail (Yellow Pipes) Rigid Fixing & Repair Work	02
11	Complete Electrical System & Lights Wiring Audit Work	02

Sr. No.	Particulars	Quantity (No. of Buses)
12	Window Glass Replacement & Fitment Work	02
13	Window Velvet/Rubber Ribbon Replacement Work • Complete removal of worn-out, hard, and damaged ribbons from all window channels. • Installation of new high-quality, heavy-duty window velvet/rubber ribbons across all windows. • Proper adjustment to ensure smooth sliding of the glass and to eliminate rattling noises.	02
14	Passenger Seats Foam Refurbishment & Padding Work	02
15	New Premium Seat Cloth Covering Work	02
16	New First Aid Box Installation & Setup Work • Fabrication and installation of a new high-quality, easily accessible First Aid box. • Secure mounting on the designated panel with proper visibility and standard labeling.	02
17	Driver Cabin Fan Installation Work • Installation of a new high-quality, heavy-duty 12V/24V high-speed driver cabin fan.	02
18	Exterior Window Guard Rail/Pipe Repair & Straightening Work • Heating, straightening, and alignment rectification of the bent exterior window safety pipes.	02
19	Entrance Footrest Plywood Replacement & Repair Work	02
20	New Cushion for Driver Seat (4 Pcs)	02
21	Side Panel Sheet Denting & Window Structural Repair Work	02
22	New Mudguard Fabrication & Fitment Work	02

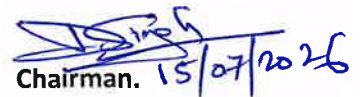
The quotations shall abide by the following terms and conditions:

- 1) The service provider (contractor) must inspect both buses prior to quoting and shall carry out all the listed repair, refurbishment, fabrication and installation works in a proper and workmanlike manner, using genuine/ISI-marked, high-quality materials, spares and fittings as specified in the scope of work above.
- 2) All work shall be completed within the time period specified in the work order/contract. Any delay attributable to the contractor shall attract a suitable penalty/liquidated damages as decided by the Institute, unless the delay is due to reasons beyond the contractor's control.
- 3) The service provider (contractor) shall carry out the entire repair work either at the Institute premises or at his own fully-equipped workshop, as directed by the Institute, ensuring minimum downtime of the buses.
- 4) All electrical and wiring works (lights, horn, USB charger, cabin fan, wiring audit, etc.) shall be carried out by qualified/skilled personnel in compliance with applicable safety standards, with proper fuse protection and short-circuit safeguards.
- 5) The service provider (contractor) shall be fully responsible for the safe custody of the vehicles and all removed/original parts during the repair period. Any loss or damage to the vehicle or its parts while in the contractor's custody shall be made good by the contractor at his own cost.
- 6) The service provider (contractor) shall provide, at his own cost, all tools, tackles, consumables, and skilled/unskilled manpower required for execution of the work.
- 7) A minimum warranty of 12 (twelve) months shall be provided on all workmanship (denting, painting, welding, fabrication) and a minimum of 6 (six) months on all replaced parts/fittings, against manufacturing or workmanship defects, from the date of joint inspection/handover.



- 8) On completion, each item of work shall be jointly inspected by the service provider (contractor) and the authorized officer/committee of the Institute, and work shall be accepted only after it is certified satisfactory.
- 10) No advance payment, in any case, would be made to the firm.
- 11) Payment: No advance payment will be released. Payment will be made only after satisfactory completion and joint inspection of the work on both buses, within 15 days of submission of the bill along with the completion/service certificate duly signed by the Head of the concerned Section/Transport In-charge.
- 12) The payment shall be made by cheque drawn on State Bank of India, S.V.N.I.T. Branch, Surat / through P.F.M.S., after submission of the bill and the satisfactory completion certificate as per contract.
- 13) T.D.S. shall be deducted from the bill as per prevailing Income Tax rules/provisions, if applicable.
- 14) All concessions available to educational institutions and Government organizations should be specified and taken into account while quoting.
- 15) The validity of the offer must be at least 30 days from the last date of submission of the quotation.
- 19) In case of any dispute, the decision of the Chairman-ITC, SVNIT shall be final and binding on the contractor.

Yours faithfully,


Chairman. 15/07/2026

(Institute Transportation Committee)

Chairman

Note: Quotations must be provided on the firm's/company's letter-pad only. 